

Action Team Status Report					
Fall 2007- Spring 2008					
Date: 1-31-08		DRAFT UP-DATE 1/31/08			
#	ID	Title	Goal	Facilitators	Status
1.	0405-1	Strategic Planning	There is a sense that most, c. 80%, of the strategic planning process begun in 1997 has been completed. As UCO has been so successful and the opportunities continue to emerge, it is suggested that the University-wide strategic plan be updated and that a monitoring and communication system be implemented.	Steve Kreidler	Strategic planning process underway, to be reviewed by campus in 2007. To be unveiled in Feb. 2008
Team: ExCom					
4	0405-3	Physical Campus Master Plan	Up-date the campus master plan to accommodate student and stakeholder concerns. The plan should consider the mission and vision of the academic nature of the institution.	Robert Nall	The initial recommendations for siting of the two new facilities has been completed, as well as incorporation of many other future needs. The Master Plan will be presented to the President and ExComm in the winter of 2008 to be published by June 2008.
Team: AA - Bill Radke, Athletics - , CAMD - , CLA - Pam Washington, COB - Mike Shirley, COEPS - , CMS - Cheryl Frech, Admin - Robert Nall and David Stapleton, IT - Cynthia Rolfe, Library - Carolyn Mahin, Student Services - , Writing Team - Paula Fowler					
	0405-5	Staff Council	A Staff Council will be created that will offer the opportunity for staff to express their concerns and interests.		It appears that the recommendation for the Staff Council was not accepted at this time.
Team: AA - Sharon LaFave, Admin - Robert Epstein, IT - Barbara Anaman, Writing Team - Paulette Shreck					
	0405-6	Key Process Management	Identify key University processes for flow-charting and identification of desired outcomes. Flowchart identified processes to identify accountability at each level. (Examples: employment, check-out, emp. Transfer, stdnt recruitment to graduation, etc.)	Cindy Boling, Mark Moore	The CQIT and the Administration Mega-System Review process are examining some of these issues.
Team: Pat LaGrow, Mark Moore, Sandra Thomsa, Pam Washington, Joe Daun, Jenna Hellack					
4	0607-1	Integrity	Integrity is a core academic value. It requires that we earn trust through honesty and ethical leadership. There is data available that suggests that students either do not understand integrity as it pertains to academic work or do not share the value. This action team is being asked to develop a "best practice" model to	Lon Dehnert, Marian Spears	Report has been submitted to Academic Affairs and is awaiting review. Dr. Radke has recommended that the Team continue it's work.

			promote integrity on campus.		
	Team: Bob Curley, Gabriel Rupp, Robert Bost, Cheryl Levett, Renee LaRochell, Faculty Senate, Ted Honea, Steven Pratt, Chris Snoddy, Marco Rodriguez, Brittany Howell				
8	0607-2	NSSE	UCO participates in the National Survey of Student Engagement (NSSE) every three years to assess how actively its students are engaged in the campus and its educational environment. The Team will facilitate groups of faculty and staff in determining root causes for these differentials. The team will then propose possible solutions for decreasing these differentials in future surveys.	Chuck Hughes, Pat LaGrow	Several meetings have been held to receive input. The information is scheduled to be ready for presentation to AALT or EXCOMM by Feb 07. The project slowed with the focus on the OKQ process, but the report and recommendations will be acted on by the AAEC in Jan. 2008.
	Team: Facilitators: Chuck Hughes, Pat LaGrow, various and random				
3	0607-3	GA, RA, LA, TA	The selection, utilization and management of graduate student assistantships (including GA's, RA's, LA's and TA's) at UCO must be handled more systematically. Issues include: qualifications, the appointment process, budgetary issues, stipend disbursement issues, time-keeping accountability issues, monitoring of work issues, tuition waiver issues, standardization and centralization issues, as well as the roles of the graduate college, the academic colleges, and the academic departments.	Gary Steward, Cheryl Frech	AALT has reviewed the documentation from the Team and has approved recommendations. Due to the timing, most of the recommendations will be implemented as possible looking for complete implementation by Fall 2008.
	Team: Ron Howell, John Camey, Mary Sweet-Darter, Wayne Stein, Weldon Wilson, John Garic, Donna Cobb, Marian Spears, Jean Benson				

3	0607-4	Learning Centered Processes	The Action Team will review and revise the Learning Centered Process table. It is important that the team attempt to reach consensus from a variety of stakeholders regarding the meaning of the table, its contents, and an understanding of concept of "key learning centered processes".	Warren Dickson, Cynthia Murray	Team combined this action and the OKQ related piece into one. The Key Learning Centered Processes were reviewed and accepted by the AALT. Review of the process should take place annually.
Team: Chelli Gentry, Cheryl Lovett, Janet White, Charlotte Simmons, Evelyn Wilson, Chris Domanski					
	0607-5	Chairs Role and Responsibility	The Chairs' roles and responsibilities continue to change. This team is asked to proactively consider the roles and responsibilities of the Chairs and to provide a model that will help Chairs work productively within the framework of their college and the institution as a whole.	Ed Cunliff	The Team worked with the AALT and submitted a final report. Those elements tied to budget will be carried to the Budget Task Force by the Provost.
Team: Joe Daun, Stephen Law, Kathy Terrell, Chris Burkey, Mike Knight, John Barthell					
3	0607-6	Study Tours	UCO study tours are intended to accomplish learning objectives and provide educational experience in the context of travel away from the University. Issues: legal, student conduct, academic and learning outcomes, faculty responsibilities. Propose study-tour policies and guidelines which are in keeping with the best practices found.	Donna Kearns, Flynn King	Team has submitted its report and was accepted by the AALT. Policy revision have been made and an office is being staffed to support study tours and other elements of Global competencies.
Team: Kathy Brown, Steve Schuetz, Pam Washington, Bill Hommel, Clark Overbo, Don Bristow, Diane Canavan, Randy Ice, Jessica Sheetz-Nguyen.					
	0708-1	Interdisciplinary	In support of the Academic Long-Term goal to support learning collaborations on campus, there is a need to facilitate the implementation and operation of interdisciplinary programs, majors and related activities. This action team should review best practices and identify current road blocks, help define the terminology, and make recommendations regarding creation of and management of interdisciplinary programs and majors.	Cynthia Murray, Flynn King	Team has examined models and is beginning to narrow the options.
Team: John Barthell, Charlene Weidell, Sandra Mayfield, Mike Knight, Bob Buchanan, Jill Davenport					
	0708-2	New Faculty Hire Criteria	The AALT has agreed that there should be a formula or systematic approach to prioritizing the new faculty positions. Given that students suffer from the lack of full-time faculty, it is important to ensure that the limited number of new faculty hires is selected to support the academic mission and the programmatic needs of the institution. This action team should review best practices and identify a systematic approach that the AALT can use at the next AALT fall retreat.	Ed Cunliff	Team has submitted its report and was accepted by the AALT. Policy revision have been made and an office is being staffed to support study tours and other elements of Global competencies.
Team: Gary Steward, John Camey, John Clinton, Donna Cobb, Chuck Hughes					

		Educational Philosophy	After 113 years the UCO had developed a consistent educational practice in many ways. UCO was recognized by students as being very accessible and supportive. After the first use of NSSE UCO adopted the Seven Principles, but had not followed through with discussion. This team was tasked with redesigning something that was acceptable to faculty and academic leadership and that reflected the UCO experience.	group facilitation	Team has reviewed the document with Faculty Senate and the AAEC and it has been accepted. It has been suggested that it be incorporated into the Mission and Values document and shared with prospective faculty and students.
Team: Jim Machell, Luis Montes, Ed Cunliff					
		Transformative Learning	The Academic plan identified student engagement areas in 2004. As those have evolved it appeared that there was a convergence and the opportunity to umbrella the areas within the concept of transformative learning. This group is tasked with the continued development of the concept, facilitation of its implementation, and development of assessment processes to support its continuous improvement.	Ed Cunliff	Team is currently developing a Share Fair, working on a white paper, planning for the creation of rubrics as instruments for improvement, and learning about the concept of transformative learning as it exists at other institutions.
Team: John Barthell, Chreyll Steele, Kathryn Gage, Josh Krawzik, Patti Laoughlin, Dennis Dunham, Meshawn Conley, Paulette Shreck, Danielle Dill					
		Strengthening Programs thru Reallocation	UCO has been the lowest resourced institution based on the number of students for many years. UCO has also had the largest growth rate of most institutions dating back to the mid-60s. In order to continue to improve we must allocate resources in a manner consistent with our mission of helping students learn and consistent with our current vision and plan. Continuing to do more with less does not serve us well and slowly starves productive programs. We must reallocate resources both within and across all institutional units.		Team is being formed at this time representing each of the VP divisions.
Team: Jerry Legere, Sandra Thomas, Karen Kusler...					