

Action Team Status Report

Fall 2005- Spring 2006

Date: 1-9-06

| # | ID | Title | Goal | Potential | Status |
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| | | | | Facilitators | |
| 1. | 2-001-04 | Strategic Planning | There is a sense that most, c. 80%, of the strategic planning process begun in 1997 has been completed. As UCO has been so successful and the opportunities continue to emerge, it is suggested that the University-wide strategic plan be updated and that a monitoring and communication system be implemented. | Ed Cunliff Myron Pope | VPs have begun discussion re strategic planning process with Presidential support. |
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| Team: AA - Don Betz, Admin - Steve Kreidler, IT - Cynthia Rolfe, SS - Kathryn Gage, Writing Team - David Koehn | | | | | |
| 2. | 2-002-04 | Alignment of Planning and Budgeting | To ensure that the budget aligns to the plan. The action team will review current processes and make recommendations to ensure the alignment of planning and budgeting processes across the campus. | Lon Dehnert Mark Moore | Meetings are on track. The team is now developing a process to link the two processes (Planning & Budgeting) together. |
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| Team: AA - Bill Radke, Admin - David Koehn, IT - Sonya Watkins, SS - ? , Aux - ? (check with Robert Lindley), Writing Team Rep - Lon Dehnert | | | | | |
| 3. | 3-001-04 | Student Academic Program Advisement | To ensure that advisement is effective and helpful to students. New models and best practice models of student advising should lead to a system that is valued by students and shows improved ratings by students on surveys. | John Barthell, Chris Snoddy | Follow-up comments were received from committee members and a list of potential "actionable" item. Meeting with Myron Pope week of 5 September has produced a working arrangement for future meetings. |

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| | | | Team: CAMD - Joe Daun, CLA - Terry Clark, COB - Mary Williams, COEPS - Lola Davis, CMS - Ron Miller, Enrollment Management Supervisor - Evelyn Wilson-Martin, Enrollment Management Advisor - Julie Byer, PSS - Heather Stockton, Advisor - Stephanie Driver, Writing Team - Chris Snoddy | | Rees and Associates will brief the President in January 2006 on their initial proposal for siting of the new Forensics Bldg and the new classroom bldg. Other general work continues. Phase II will continue and is expected to be completed in late 2006. |
| 4. | 3-002-04 | Physical Campus Master Plan Involving Students and Stakeholders | Up-date the campus master plan to accommodate student and stakeholder concerns. The plan should consider the mission and vision of the academic nature of the institution. | Robert Nall | |
| | | | Team: AA - Bill Radke, Athletics - ?, CAMD - Chris Markwood, CLA - Pam Washington, COB - Mike Shirley, COEPS - Judith Coe, CMS - Bill Caire, Admin - Robert Nall and David Stapleton, IT - Cynthia Rolfe, Library - Carolyn Mahin, Student Services - ?, Writing Team - Paula Fowler | | |
| 5. | 3-003-04 | Transfer Student Process | To facilitate the transfer of students into UCO in a manner that results in their appropriate placement and supports their opportunities for success. | Bonnie McNeely, Karen Henderson | Reports submitted Nov. 2005 to VPs. |
| | | | Team:PSS - ?, CAMD - Valerie Settles, CLA - Husam Mohamad, COB - Tomas de los Santos, COEPS - Kathy Brown, CMS - Jeanna Hellack, IT - Jan Douglas, Faculty Senate - Lori Beasley, Enrollment Management - Suzie Cole, Writing Team - Mark Herrin, Transfer Office - Joel Drury, Advisor - Julie Byers | | |

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| 6. | 4-001-04 | Database Integrity | Ensure that the data that impacts the academic support of students and the academic missions of the colleges is accurate and represents the information needed by UCO faculty and staff. This data is primarily located within Banner but may be found elsewhere. Data must be "owned" by responsible managers ensuring its validity and meeting the needs of those using the data for academic support, such as advising students, scheduling classes, preparing curricula, and for the continuous improvement of academic programs. | Robert Epstein, Chuck Cooper | Report submitted, Dr. Radke to ask VPs to meet as Steering Committee for action. Nov. 2005 |
| Team: IT - Becky Brooks, IR - Cindy Boling, Enrollment Management - Jerry Legere, Financial Aid - Drew Duke, Faculty Senate - Warren Dickson, SS - ?, Rep from College Deans - ?, Writing Team - Robert Epstein | | | | | |
| 7. | 5-001-04 | Development/Continuous Education | Increase the number and support for development opportunities (continuing education) for both faculty and staff. As a learning organization, supervisors of faculty and staff will support and create opportunities for individuals to attend | Donna Cobb Marla Roberson | Report to submitted to VPs No.v 2005 |
| Team: Faculty Senate - Jere Roberson, "Staff Senate" - ?, CAMD - Lori Wooden, CLA - Brenda Chappell, COB - Kathy Terrell, COEPS - Donna Kearns, CMS - Olivia Hanson, Human Resources - Blanche Washington, IT - Andrea Stone, FEC - Brent Wendling, Safety - ?, CLPD - ?, Library - Pam Hawkins, Wellness - Danielle Dill, Writing Team - ? | | | | | |
| 8. | 5-002-04 | Staff Council | A Staff Council will be created that will offer the opportunity for staff to express their concerns and interests. | Blanche Washington | Staff Council has met consistently since June of 2005. The committee participated in 2 retreats last semester and completed the Constitution. The Committee is about 50% completed with the By-Laws with the expectation that the By-Laws will be completed by January 31, 2006. |
| Team: AA - Sharon LaFave, Admin - Robert Epstein, IT - Barbara Anaman, SS - ?, Writing Team - Paulette Shreck | | | | | |

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| 9. | 6-001-04 | Key Process Management Identification and Integrated Flow-Charting to Reflect Accountability | Identify key University processes for flow-charting and identification of desired outcomes. Flowchart identified processes to identify accountability at each level. (Examples: employment, check-out, emp. Transfer, stdnt recruitment to graduation, etc.) | Cindy Boling, Mark Moore *note, both Chairs ided for other action teams | Report submitted, Dr. Radke to ask VPs to meet as Steering Committee for action, Nov. 2005. VP response that they are proceeding with strategic plan and that Key Process improvement will take place once plan is completed. |
| Team: AA - (Pat LaGrow), Admin - Mark Moore, IT - Sandra Thomas, SS - ?, Rep from College Deans - Pam Washington, Rep from Dept. Chairs - Joe Daun, Jeanna Hellack, Writing Team - Pat LaGrow | | | | | |