

January 23, 2006

Dr. Ed Cunliff
Assistant Vice President
Planning and Analysis
Box 138

Dear Dr. Cunliff:

Thank you for the report from the CQIT Action Team on Data Integrity. The following is the response to recommendations 1-4 as listed in the action team report of June 30, 2005.

Recommendation 1: finding methods to correct current data, primarily student contact information.

Response: I have asked Dr. Myron Pope, Vice President of Enrollment Management to assign individuals in his division, now responsible for these data, to implement the action team recommendation.

Recommendation 2: Creating a directory of reports.

Response: Dr. Cynthia Rolfe, Vice President of Information Technology has agreed to implement this recommendation.

Recommendation 3: Improve data access and training.

Response: Dr. Cynthia Rolfe, Vice President of Information Technology has agreed to implement this recommendation.

My most sincere appreciation to the members of the action team; Becky Brooks, Cindy Boling, Jerry Legere, Warren Dickson, Chuck Cooper, Robert Epstein and Drew Duke for their significant efforts to improve database integrity at UCO. The team has created an effective set of recommendations and every effort will be taken to implement them.

Sincerely,

William J. Radke, Ph.D.
Provost and Vice President for Academic Affairs

cc: Chuck Hughes